



**BENICIA PARKS, RECREATION AND CEMETERY COMMISSION
PARKS, RECREATION, AND CEMETERY COMMISSION AGENDA**

**Community Center-Room 2 370 East L. Street Benicia, CA 94510
July 13, 2022
6:30 PM**

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Government Notice

A plaque stating the Fundamental Rights of each member of the public is posted at the entrance to this meeting room per section 4.04.030 of the City of Benicia's Open Government Ordinance.

5. Approval Of Minutes

5.1 January 12, 2022 Draft Minutes

Review and approve.

[Jan. 12 2022 Draft Minutes Updated.pdf](#)

6. Adoption Of Agenda

7. Presentation

7.1 Tree Committee Annual Report presented by the Parks Division

8. Communications

A) Written

B) Public Comments from the floor (discussions limited to items not on agenda a 5 minute time limit per individual will be imposed)

9. Old Business

9.1 Parks, Trails and Open Space Master Plan Update

Receive the presentation, accept public comment, and provide feedback to staff.

[Staff Report - Parks Trails Open Space Master Plan Update - July 13 2022 PRCC.pdf](#)

[Benicia Goals and Objectives DRAFT 7.7.22.pdf](#)

[Benicia PTOSMP - Community comments at 6.22.22 meeting \(RHA summary\).pdf](#)

[PTOS MP Update Comment Tracker - 7.7.22 edited.pdf](#)

10. New Business

10.1 CONSIDERATION FOR ACCEPTANCE OF A MEMORIAL TREE - Olivia Avelina Baylen Chan

Staff is recommending the Parks, Recreation & Cemetery Commission accepts the donation of a memorial tree.

[Staff Report - baylen 07.13.22.pdf](#)

10.2 CONSIDERATION FOR ACCEPTANCE OF A MEMORIAL BENCH - Carolyn Getchell

Staff is recommending the Parks, Recreation & Cemetery Commission accepts the donation of a memorial bench.

[Staff Report - Carolyn Getchell 07.13.22.pdf](#)

10.3 CONSIDERATION FOR ACCEPTANCE OF A MEMORIAL PICNIC TABLE - Camila Chacon

Staff is recommending the Parks, Recreation & Cemetery Commission accepts the donation of a memorial picnic table.

[Staff Report - Chacon 7.13.22.pdf](#)

10.4 CONSIDERATION FOR ACCEPTANCE OF A MEMORIAL BENCH - Gary Wiss Jr

Staff is recommending the Parks, Recreation & Cemetery Commission accepts the donation of a memorial bench.

[Staff Report - Gary Wiss Jr. 4.13.22.pdf](#)

10.5 CONSIDERATION FOR ACCEPTANCE OF A MEMORIAL BENCH - Gary and Pat Wyatt.

Staff is recommending the Parks, Recreation & Cemetery Commission accepts the donation of a memorial bench.

[Staff Report - Memorial Bench.Gary and Pat Wyatt. 4.13.22_Redacted.pdf](#)

10.6 CONSIDERATION FOR ACCEPTANCE OF A MEMORIAL BENCH - Judy Davena

Staff is recommending the Parks, Recreation & Cemetery Commission accepts the donation of a memorial bench.

[Staff Report - Memorial Bench.Judy Davena. 4.13.22.pdf](#)

10.7 CONSIDERATION FOR ACCEPTANCE OF A MEMORIAL BENCH - Michael Vincent Lopretta

Staff is recommending the Parks, Recreation & Cemetery Commission accepts the donation of a memorial bench.

[Staff Report - Memorial Bench.Michael Lopretta. 4.13.22.pdf](#)

10.8 CONSIDERATION FOR ACCEPTANCE OF A MEMORIAL PICNIC TABLE - Susan Marie Hill

Staff is recommending the Parks, Recreation & Cemetery Commission accepts the donation of a memorial picnic table.

[Staff Report - Michael Hill 7.13.22.pdf](#)

10.9 CONSIDERATION FOR ACCEPTANCE OF A MEMORIAL PICNIC TABLE - Warren and Irene Peters

Staff is recommending the Parks, Recreation & Cemetery Commission accepts the donation of a memorial picnic table.

[Staff Report - Peters 7.13.22.pdf](#)

10.10 CONSIDERATION FOR ACCEPTANCE OF A MEMORIAL BENCH - Soroptimist members Deb Machado, Debbie Gee, Gail Temple and Vita Siri

Staff is recommending the Parks, Recreation & Cemetery Commission accepts the donation of a memorial bench.

[Staff Report - soroptimist 7.13.22.pdf](#)

10.11 CONSIDERATION FOR ACCEPTANCE OF A MEMORIAL TREE - Jeanette Stewart

Staff is recommending the Parks, Recreation & Cemetery Commission accepts the donation of a memorial tree.

[Staff Report - stewart 07.13.22.pdf](#)

11. Department Monthly Report

12. Reports From Commissioners

13. Adjournment

Public Participation

The Benicia City Council and its Boards and Commissions welcome public participation.

Pursuant to the Brown Act, each public agency must provide the public with an opportunity to speak on any matter within the subject matter jurisdiction of the agency and which is not on the agency's agenda for that meeting. The City Council allows speakers to speak on non-agendized matters under public comment, and on agendized items at the time the agenda item is addressed at the meeting. Comments are limited to no more than five minutes per speaker. By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the City Council.

Should you have material you wish to enter into the record, please submit it to the City Manager.

Disabled Access or Special Needs

In compliance with the Americans with Disabilities Act (ADA) and to accommodate any special needs, if you need special assistance to participate in this meeting, please contact Kim Imboden, the ADA Coordinator, at (707) 746-4200. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting.

Meeting Procedures

All items listed on this agenda are for Council discussion and/or action. In accordance with the Brown Act, each item is listed and includes, where appropriate, further description of the item and/or a recommended action. The posting of a recommended action does not limit, or necessarily indicate, what action may be taken by the City Council.

Pursuant to Government Code Section 65009, if you challenge a decision of the City Council in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to, the public hearing. You may also be limited by the ninety (90) day statute of limitations in which to challenge in court certain administrative decisions and orders (Code of Civil Procedure 1094.6) to file and serve a petition for administrative writ of mandate challenging any final City decisions regarding planning or zoning.

The decision of the City Council is final as of the date of its decision unless judicial review is initiated pursuant to California Code of Civil Procedures Section 1094.5. Any such petition for judicial review is subject to the provisions of California Code of Civil Procedure Section 1094.6.

Public Records

The agenda packet for this meeting is available at the City Manager's Office and the Benicia Public Library during regular working hours. To the extent feasible, the packet is also available on the City's web page at www.ci.benicia.ca.us under the heading "Agendas and Minutes." Public records related to an open session agenda item that are distributed after the agenda packet is prepared are available before the meeting at the

City Manager's Office located at 250 East L Street, Benicia, or at the meeting held in the Council Chambers. If you wish to submit written information on an agenda item, please submit to the City Clerk as soon as possible so that it may be distributed to the City Council. A complete proceeding of each meeting is also recorded and available through the City Clerk's Office.

Contact Your Council Members

If you would like to contact the Mayor or a Council Member, please call the number listed below to leave a voicemail message.

Mayor Young: 707-746-4213

Vice Mayor Campbell: 707-746-4213

Council Member Strawbridge: 707-746-4213

Council Member Largaespada: 707-746-4213

Council Member Macenski: 707-746-4213